**Draft Minutes of the Meeting of Teffont Parish Council held on 12th September 2017 in the Village Hall.**

**Present:** Cllrs Aspden, Blamey, Cordle, Deane, Fisher, Wood and Worth

## **In attendance:** Parish Clerk, 4 members of the public

## **Apologies: None**

Cllr Wood opened the meeting at 18.30.

Questions or statements from members of the public.

None.

Statement from Cllr Wayman.

Cllr Wayman reported that a waste management strategy consultation was in progress. WC presently spends approximately £30 million a year dealing with household waste and recycling. Any comments or suggestions can be submitted to Wiltshire Council (WC) prior to a meeting to be held in October. The chairman undertook to publicise the consultation within the village so that there is an adequate local response.

Parking charges are under review. There is a deficit of over £2 million between income from car parks and payment to keep rural bus routes running.

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|  | **To receive and accept apologies.**None |
|  | **Exclusion of the press and public.**None required |
|  | **Declarations of Interest.**None declared |
|  | **Chairman’s announcements.** None |
|  | **Minutes of the meetings held on 11th July and 15th August 2017.**To confirm the previously circulated minutes as a true and correct record. The previously circulated minutes were approved by Councillors and signed by the Chairman as a true record of the meetings held.Cllr Deane stated he should have asked for both these applications to be “called in” and asked Cllr Wayman if it was possible to still do this. Cllr Wayman was uncertain if she could still call them in but confirmed she will try.  |
|  | **Planning – Determined Applications.** To note any decisions made on Planning Applications considered by Teffont Parish Council.**17/03271/CPA, 17/06697/CLP. Sunrise, Teffont.**  Proposed rear extension – approvedMove dry stone wall to widen access – refused.Noted. |
|  | **Planning – New Applications.** To consider the following planning applications and to make a response to Wiltshire Council planning. * 1. **17/08080/FUL, Moon Cottage, Teffont,** Construction of detached garage and workshop.

In accordance with TPC’s Standing Orders, the public were offered the opportunity to speak on this application.Mr Dawson (opposing the application) commented:1. The building is very large, is it to be used as business premises or for private use only?
2. It is positioned close to Font House boundary. Could it be moved nearer Moon Cottage so as to have less impact on his property.
3. There is a garage already on the property although it is in need of work to make it useable. However, it could be demolished and the new garage built there.
4. Approximately one third of the building in its proposed position extends beyond Font House. This has an impact on their light and views.

After discussion Cllrs voted to object to the application. The Clerk will report back to Planning Department stating that TPC objects to the application for the following reasons.* The scale of the proposed building is too large for the site.
* The building is situated too close to the boundary of Font House.
* It is unclear whether the proposed building is situated on agricultural land and if it is whether it can be built there.
* There are concerns that the proposed building will be used as business premises such as a car workshop/restoration area. This would have an impact re noisy machinery and increased traffic.
* There is already a garage with this property which could be replaced. This would be a preferable position for the proposed building.
* The application is lacking necessary information for TPC to make an informed decision. Further drawings and/or photographs could provide the information required.

Cllrs also requested that Cllr Wayman call the application in. She agreed to do this. |
| **8.** | **Finance****Accounts for the Year ending 31st March 2018.**1. To note the bank balance for Teffont Parish Council which is £13,072.31.

Cllrs noted that the balance agreed with the account figures prepared by the RFO and are therefore properly reconciled as at 12th September 2017. The RFO and Chairman signed the accounts as a reconciliation certificate to this effect. 1. To review the financial forecast for the year ending 31st March 2018.

Noted.1. To note the payments made from the Council account since the last meeting.

None, TPC had received a VAT refund.1. To approve payments due to Idverde, Mr Blamey and Mrs Wacher.

All payments were agreed and cheques issued. |
| **9.** | **Town Crier.**Cllr Wood confirmed the Town Crier appeared to be being used more discriminatingly to pass on necessary information rather than all information. It is hoped the website will be used more. A question was raised as to the proportion of villagers on the list. The Clerk was instructed to contact Annabel Bristow in order to:1. Find out what proportion of villagers are on the list.
2. If possible, include an ‘unsubscribe’ option at the bottom of the email.
3. If possible, include a provision for notifying the Town Crier of anyone who does not currently receive the emails but wants to be included.
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| **10.** | **Grass Cutting Contract for 2018.**Cllr Blamey informed Councillors that much progress had been made with the various grass cutting contractors in the village.Wiltshire Council (WC) provide good support and the Parish Steward is very enthusiastic and willing. Cllr Blamey requested that any work the Parish Steward could do is reported by 20th of each month, either to the Clerk or via the My Wiltshire app.WC cut areas of the village monthly, generally verges and hedges along the highways. There has been some overlap with the company employed by TPC to maintain the areas not covered by WC. This is being resolved. It gives TPC a chance to ask WC to adjust what work they undertake. Cllr Blamey asked Cllrs if there were any other areas he could request be added to their remit. It was suggested that the junction of the B3089 turning right towards the Village Hall is obscured by the hedge beside Post Office Cottages. As this is a dangerous place for anyone to work it was felt it would be appropriate to ask WC if they would add this to their list as they can control traffic whilst cutting the hedge back. The Clerk will write to WC to request this addition.Cllr Blamey had obtained 3 quotes for the grass cutting contract 2018. 1. Idverde, the contractors presently employed and doing the grass cutting. £2366.
2. Russell Emm, a local contractor. £2094
3. Dave Foy, a local contractor. Quoted over £2500 as he would need to buy equipment.

Cllr Blamey recommended Idverde as they are a big business, have been reliable and will accommodate, wherever possible, extra cuts or changes to schedules. Cllr Fisher was in agreement particularly because the particular contractor who cuts the grass in Teffont is knowledgeable about plants and is sensitive to the environment.Cllr Blamey told Cllrs that Mr Emm’s quote was competitive but there were some issues to consider. Mr Emm has said he is going to retire in a couple of years, he has no back-up if he is unwell, he is already very busy with the parishes he covers and he is less flexible when it comes to extra cuts or changes to his schedule. Cllr Blamey regretted not being able to recommend Mr Emm as ideally TPC would like to support a local person but Idverde provide a more secure contract.Cllr Cordle asked that Cllr Blamey approach Idverde to see if they would reduce their quote to match Mr Emm. Cllr Blamey agreed to do this.Cllrs supported Cllr Blamey’s recommendation and agreed that following his discussion with Idverde re matching Mr Emm’s quote the Clerk would write and accept their quote.Footpaths. Mrs Edwards, newly appointed footpath officer, has reported back that Teff 8 is in need of some attention, particularly the metal gate which is potentially dangerous and could injure someone. The Clerk will write to the landowner requesting this problem be resolved.The Chairman thanked Cllr Blamey for his work on these matters. |
|  **11.** | **Update on progress of acquiring a SID for the village.**Cllr Worth reported to TPC that progress is being made. Two issues need addressing, who will be responsible when the camera is in Teffont and suggestions for 2 people who put up and take down the camera.Cllr Deane said he was happy to take responsibility with Mr Nicholson. He also suggested that one pair of men could be responsible for mounting the camera etc for all four villages. Cllr Worth will suggest this to the coordinator in Dinton.Different types of camera are available. The coordinator has suggested each Parish look into different ones and report back to him. Cllr Worth and the Clerk will do this. |
| **12.** | **20mph speed limit through the village**Cllr Deane stated that the main road through Teffont (B3089) was not suitable for a 20mph limit at the moment as it was too costly.Cllr Blamey suggested that there were options. The 20mph zone option was not feasible due to cost, but the 20mph limit option was a possibility as it only involved 20mph signs be put up to alert drivers. This is not an option for the B3089, but it could be used on the road between the B3089 and the A303 and in Teffont Evias.On discussion it was agreed that villagers should be consulted. This will be done with leaflets distributed to each house and a notice through the Town Crier. Cllrs Blamey and Cordle will initiate this. |
| **13.** | **Appoint 2 Councillors for Teffont Trust.**Cllr Wood explained that Teffont Trust require 2 more Trustees. He asked for suggestions. Cllrs suggested approaching Charlotte Aspden and Zillah Faulkner. Cllr Deane stated he would be happy to be put forward if necessary if either of these could not accept. |
| **14.** | **Village bench.**Cllr Fisher had obtained 3 quotes to repair or replace the Coronation bench opposite Larkham Farm. * SP Restoration. Would like to restore the bench using locally sourced wood, replace the missing plaque and move the bench to the Village Green. £840
* Domoney Woodwork. Would replace the bench with a new exact replica. £1168.20 + VAT. There would be extra cost to craft the scrolled arms.
* Britannia Teak, Would replace the bench with a modern bench, or restore it. No written quotation was available but the quote would exceed £1000 plus payment of £80 to collect and deliver the bench back.

There was some discussion between Cllrs about the high cost for the work and whether the bench should be replaced or restored. It would be cheaper to buy a modern bench, approximately £500. It was decided replacing it with an exact replica was not a sensible option. It was decided to keep the original bench for historical reasons. Cllrs accepted the quote from SP Restoration. The Clerk will write to SP Restoration accepting the quote. Councillors also agreed that it would be better if the newly-restored bench was repositioned on the village green. |
| **15.** | **First Aid Training.**The Clerk informed Cllrs that St John’s Ambulance will provide training for up to 14 people at £25 + VAT each. Cllrs agreed that the training was extremely useful and asked the Clerk to suggest some dates and request people to be trained. It was suggested that ideally trained people would be across the whole village in order to optimize their use. It was agreed that it would be reasonable to ask participants to make a £10 contribution to the cost of the course and that, if over-subscribed, a second course should be run.   |
| **16.** | **Shoots on the Teffont Estate.**The Clerk was asked to write to the Shoot organisers asking for shoot dates so they can be made available to the public. |
| **17.** | **WW1 tree planting.**Cllrs agreed there was no suitable place in the Parish to plant a wood. |
| **18.** | **Clerk’s report.** The External Auditors have completed the Audit for 2016/17. A tree application at Corrindale was received after the Agenda was published. Mr Hawkins had looked at the proposal and had no objections. Cllrs agreed an additional meeting was not required for this application. |
|  **19.** | **To note any items to be reported to Highways** for the Parish Steward / Community Team list.Village Green – to clear brambles and foliage along the river edge. |
|  **20.** | **Any other business.**Cllr Deane told TPC that fish ladders were being considered by the Environment Agency for installation on the Nadder at Teffont Mill.He also stated that mobile phone coverage will improve with the introduction of new technology.Lastly, the issue of possible phosphate pollution in the stream may be addressed soon by the Environment Agency. |
| **21.** | **Items for the next agenda.** Teffont StreamFootpathsPlease note that any items for the agenda should be sent to the Clerk by 9am on 6th November 2017. |
|  **22.** | **Date of next meeting:**  The next meeting will be at 18.30 on 14th November 2017, in Teffont Village Hall.Cllr Wood closed the meeting at 20.10 |