**Draft Minutes of a Meeting of Teffont Parish Council held on 12th March 2019 in the Village Hall.**

**Present:** Cllrs Aspden, Blamey, Cordle, Deane, Wood and Worth

## **In attendance:** Cllr Wayman, Parish Clerk, 4 members of the public

## **Apologies:** Cllr Fisher

The Chairman invited comments from members of the public present. Mr Bladen commented on various things.

a) He questioned the accuracy of the planning minutes of 5th February 2019 stating they were longer than any other planning minutes from Teffont Parish Council (TPC), that there were omissions, for instance where Cllr Deane had commented on vehicular access to the site, that it contained opinions and lacked facts.

The Chairman thanked Mr Bladen for his comments. He explained that planning decisions do rely on Cllrs opinions; he pointed out that the alleged omission was in fact recorded in the minutes on page 2, and that although the minutes were longer than normal it was a complicated application that needed to be documented accurately.

b) Mr Bladen questioned the lack of information to Agenda item 11. The Chairman explained that there were no details until Cllr Deane updated Cllrs following the CATG meeting last week.

c) Agenda item 12 which was Mr Bladen’s submission re traffic calming measures on the B3089. He said he would like to contribute his ideas to the discussion. The Chairman stated that Mr Bladen could make comments at this point in the meeting but not during Cllrs discussions later on.

Mr Bladen asked that Cllrs considered and voted on his 3 proposals tonight. The Chairman said he could not confirm this would happen as this was an ongoing complicated issue in the village.

Cllr Worth spoke on behalf of Jasper Bacon who apologized he could not attend the meeting. He would just like to remind villagers to please close gates when walking and to be aware there had been some thefts in the village and to keep vigilant at all times.

The Chairman invited Cllr Wayman to update Cllrs.

Cllr Wayman apologized for not calling in the planning application at Sunrise, Teffont. She will speak to the planning officer tomorrow and seek to rectify that position.

Wiltshire Council has approved a modest increase in the budget. There is heavy demand on Adult social care and child issues. Demands on the Highways budget and waste disposal budget were increasing. She urged Cllrs to submit any pothole problems to WC as there is still money available for repairs.

The Chairman asked about the My Wiltshire app which appears to be less effective than it was. Cllr Wayman said the public should continue to report issues, the more reports the better. Fly tipping is a particular problem as it is a two stage process. Firstly to try and identify where the waste has come from and then to collect the waste.

She asked if Teffont was going to participate in the litter pick up. The chairman told her it had happened last weekend.

Cllr Worth asked how long the contract with Ringway was for. Cllr Wayman did not know but would find out.

Cllr Wayman confirmed the precept should be paid in full shortly.

Cllr Wood opened the meeting at 18:30.

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|  | **To receive and accept apologies.**Cllr Fisher – previous engagement. |
|  | **Exclusion of the press and public.**None required |
|  | **Declarations of Interest.**None |
|  | **Chairman’s announcements.** None |
|  | **Minutes of the meeting held on 8th January and 5th February 2019**The previously circulated minutes were approved by Councillors without amendments. They were then signed by the Chairman as a true record of the meetings held. |
|  | **Planning – New Applications****19/01921/FUL Hill Meadow, Teffont.** Replace vertical timber cladding to house with sawn larch boarding laid horizontally and left to silver naturally. Apply grey weathershield paint finish to existing garage to compliment new boarding on dwelling.In accordance with TPC’s Standing Orders, the public were offered the opportunity to speak on this application. Mr Bladen said he supported the application as it would be much more in keeping with other properties in Magna.Cllrs had no questions and all voted to approve the application with no comments. The Clerk will report back to the planning department. |
|  | **Planning – Tree Applications**Mr Hawkins had looked at the submitted applications and had no concerns. |
|  | **Pre planning application – Teffont Woodland.**The Chairman explained that this was a pre-planning application. Cllrs would consider it as if it was a submitted application but there would not be a decision made at the end. Hopefully there would be some advice for the applicants to put into any future planning application.The Chairman invited Mr Hewlett, the applicant, to present the proposal. Mr Hewlett explained that the woods were in good order and this was a proposal to keep the site as sustainable use, therefore applying to convert the hut to residential use would turn an unused building into a dwelling that could be used. Mains services were in situ. The woods themselves are a business. There is no processing on site. The land is considered to be forestry land.The proposal is to convert the hut on the same footprint with a modest garden around and then the woods.Cllrs commented that it was an attractive conversion that would not impact the village scene. Cllr Cordle said he would not support it as it was outside the curtilage of the village. Cllr Wood advised the applicants that it was likely it would be considered as an open field development and contacting AONB officers as soon as possible would be advisable. Most Cllrs indicated that they would support the application in principle. |
| 1. **Cllr Blamey**
 | **Finance****Accounts.*** 1. Councillors noted the bank balance for Teffont Parish Council which was £12,450.51.

Cllrs noted that the balance agreed with the account figures prepared by the RFO and are therefore properly reconciled as at 12 March 2019. The Chairman and the RFO signed the accounts as a reconciliation certificate to this effect. * 1. Councillors noted it was year end.
	2. Cllrs noted the payments made from the Council account since the last meeting.
	3. Councillors approved payments due.
	4. R2 funding balance of £2,367.38 was noted. The Clerk will circulate WC guidance on using these funds with a view to discussion at next month’s meeting.
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|  | **Footpaths**Mrs Edwards was thanked for her contribution re the footpaths. She had written a report on all the footpaths around the village. She was unable to attend the meeting so Cllr Blamey went through her findings. There are various ‘arrow signs’ missing which Cllr Blamey said he would replace.Teff2/15 at Six Acres. Both stiles need attention and there is still an issue with the electric fence across the stiles. Cllr Wood said he would approach the owners to discuss repairs.Cllr Blamey agreed to speak to the owners of Bridges re Teff 13 and Teffont estate re various issues on their land.Cllr Aspden asked if TPC could be more pro-active re the footpaths, possibly funding repairs ourselves. Although considered a good idea Cllrs were concerned if TPC started funding path repairs on owners property they would then expect it to continue.Councillors agreed a three stage plan: 1) try to get the owners to properly maintain the paths; 2) try to get external agencies such as Wiltshire Ramblers to help maintain the paths; 3) consider jointly funding repairs and; 4 as a last resort consider engaging with the Enforcement officers. |
|  | **Update following WC meeting on proposals to have 20mph limit in the village.**Cllr Deane reported back to TPC that the application would have to be resubmitted. It would cost TPC £1000 to have metro counts done and he proposed there were 3 sites, the B3089, and the two roads off where the 20mph is proposed. There were no grants available to help fund this stage.Cllrs agreed to re-apply and accepted that the PC should be prepared to pay the £1000 payment to ascertain speeds in the village. The Clerk will re-resubmit the application. Depending upon the results of the survey the PC can then decide next steps. |
|  | **Traffic calming measures on B3089.**The Chairman reminded Cllrs that this is a separate issue from the 20mph request previously discussed.Cllr Wood thanked Mr Bladen for his proposals. This is an ongoing issue in the village. Mr Bladen had suggested three options for consideration.1. To ask WC to move the 30mph signs at either end of the village on the B3089 further out 2. To ask WC to create build-outs without street lighting.3. To ask WC to install count down signs at both ends of the village.Cllrs were not opposed to any option and agreed that traffic speed on the B3089 is a problem. They considered each option.Option 1. Has this been shown to slow down traffic in other places where it had been implemented? Cllrs felt it might slow strangers down but probably not locals. There is also the risk that if the 30mph zone is perceived as excessive it would just be ignored.Option 2. Cllr Deane confirmed that for any build outs WC will insist on street lighting and upon the local community bearing the full costs. There was some discussion about this and he undertook to obtain chapter and verse. Option 3. There was some discussion as to whether these count-down signs are effective? It was felt that they probably were not.Confirmation that any of these options work are required to make any decision, It was noted that the rumble strips coming into the village at either end were worn and ineffective. The Clerk was asked to write and request these are repaired.Cllrs accepted that some element of the payment for any of these schemes could potentially be funded privately by villagers.The Chairman asked the Clerk to write to Highways requesting the following information.1. What would it cost to do any of the three options proposed by Mr Bladen, what would TPC be expected to contribute and were any grants available towards it.2. Would WC consider a build out in Teffont without street lighting? |
|  | **Management of the stream.**Cllr Fisher was unable to attend the meeting but Cllr Blamey confirmed she has now arranged a meeting for all villagers on 4th April 2019, 7pm for 7.30pm start which will be an illustrated talk on stream and waterways management and flooding issues by Samantha Stock from Wiltshire Wildlife and a representative from the Environment Agency. |
|  | **Planning decisions outside scheduled meetings**This was discussed at the last meeting. Cllrs confirmed the option that considering planning applications that are non-controversial by email was acceptable and voted to approve this. |
|  | **Teffont Village Website**Cllr Aspden agreed to look at what the website provides now, what the Village might need in terms of additional functionality on the site. That would then inform a discussion about what could be added or removed and whether the site such that it is fit for a defined set of purposes. The first step is defining those purposes. The Chairman pointed out that there is funding available for website work. It simply requires a plan.The Clerk pointed out that WC expects all villages to have a website. |
|  | **Update on TVH lease**Cllrs formally approved the new lease for the village hall, securing it for the next 100 years (50 + 50). Cllrs would like to record their thanks to Cllr Aspden and Mr Homan for all their hard work on this matter. |
|  | **Community led housing**Cllr Deane reported this was proving very successful in some areas but was probably not suitable in Teffont as there were no particularly viable sites. Long Meadow is an example in the village.Anyone with an interest in this can attend an ABM on 20th March at 19.00 in the Nadder Centre. |
|  | **The telephone box**Cllr Worth has investigated buying the telephone box for the village. This will cost £1. Cllrs agreed for a submission to buy be made, subject to Cllr Worth confirming that there are no catches to the offer.The Clerk will look into replacing the broken glass panel. |
|  | **Fly tipping**Discussed with Cllr Wayman at the start of the meeting. |
|  | **Clerk’s report.** None |
|  | **To note any items to be reported to Highways or the Parish Steward**Report pot hole outside the Old Rectory.  |
|  | **Any Other Business** |
|  | **Items for the next agenda.** Please note that any items for the agenda should be sent to the Clerk by 9am on 3rd May 2019. |
|  | **Date of next meeting:**  The next meeting will be 14th May 2019 in Teffont Village Hall at 19.00This is following the Annual Parish Meeting which will begin at 18.00 |
|  | Cllr Wood closed the meeting at 20.08. |