

AGENDA

Teffont Parish Council Meeting

Village Hall
Hindon Road
Teffont Magna
SP3 5QU

Meeting Date: 1st November 2022

Time: 18:00 – 20:00

All Councillors are hereby summoned to attend the Parish Council Meeting to be held 1st November 2022.

Meeting Called by the Clerk to Teffont Parish Council, Madeline Honeybourne on 12th October 2022



Attendees: Councillor Worth. Councillor Johnson. Councillor Aspden. Councillor Blamey. Councillor Deane. Councillor Graham. Councillor O'Donnell.

Please read:

- Minutes from the 26th July 2022
- Teffont Annual Community Gathering Feedback.
- Wiltshire Council Civility and Respect Project.

N:B The Chairman will confirm if any part of the meeting **may not** be filmed, photographed, or audio recorded.

If any member of the public has an objection to being filmed, photographed or audio recorded, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

Exclusion of the Public and Press - that under the Public Bodies (Admission to meetings) Act 1960 (as extended by s.100 of the LGA 1972), the public and accredited representatives of newspapers may be excluded from the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the LGA 1972

Questions or Statements:

A short period of time will be set aside prior to the start of the meeting for questions or statements from members of the public on any matter concerning the Village; each person speaking for no longer than 3 minutes.

MEETING AGENDA

| Time | | Item No. |
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| 18:00 – 18:05 | Chair to acknowledge those present, receive apologies. | 22.11.01 |
| 18:05 – 18:07 | <p>A. Declarations of Interest: - any Parish Councillor wishing to declare interests should do so at this point:</p> <p>a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests.</p> <p>b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests.</p> <p>B. Dispensations: if required</p> | 22.11.02 |
| 18:07 – 18:10 | <p>RESOLUTION OF MINUTES: Minutes of 26.07.22 to be authorised as true and accurate record of the meeting.</p> | 22.11.03 |

Matters to be Considered and/or Resolved.

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| 18:10 – 18:20 | Teffont Village website – Mick Audus to discuss the website with the Council | 22.11.03a |
| 18:20 – 18:40 | Environmental issues arising from the Annual Parish Gathering. – Council to consider environmental issues affecting the village. | 22.11.04 |
| 18:40 – 18:50 | Water level in the River Teff/Spring Head and Riparian responsibilities- Parish Council to consider actions to clear the stream and riverbank of excess weeds. Council to discuss water levels in the river and at Spring Head. | 22.11.05 |
| 18:50 – 19:00 | Highways subcommittee update. Council to consider and approve a financial commitment for a traffic survey in Teffont 20mph areas | 22.11.06 |
| 19:00 – 19:15 | Village Design Statement Review. Council to consider forming a subcommittee to review and update the VDS. | 22.11.07 |
| 19:15 – 19:25 | Civility and Respect Project. Council to consider participating in Wiltshire and NALC project | 22.11.08 |
| 19:25 – 19:30 | Parish Steward. Parish Council to consider any works for the Steward to undertake | 22.11.09 |

FINANCE – resolutions required

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| 19:30 – 19:35 | <p>Financial Reports</p> <p>a. Bank reconciliations for current and deposit accounts.</p> <p>b. Retrospective resolution of payments – retrospective payments relate to approved budgets and consist of Direct Debits, Standing Orders, Faster Payments and some Debit Card payments; other retrospective cheque and debit card payments are listed separately.</p> <p>c. Cheques for payment.</p> | 22.11.10 |
| 19:35 - 19:45 | <p>Current Financial Position:</p> <p>a. Spend against Approved Budgets to year end 31.10.22</p> <p>b. Reserves and further allocations for 2021/22</p> <p>c. Half Year Review 2022/23</p> <p>d. EasyPc Accounting system</p> | 22.11.11 |

REPORTS – no resolutions required.

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| 19:45 – 19:50 | <p>Chair's Report –</p> <ul style="list-style-type: none"> • Village Phone Box renovation • Village Hall Oil Tank • Teffont Evias Noticeboard | 22.11.12 |
| 19:50 – 19:55 | <p>Clerks Report –</p> <ul style="list-style-type: none"> • Playground Inspection update • Christmas meeting format 13th December • NT position on the proposed A303 tunnel | 22.11.13 |

Items for the Next Agenda

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| 19:55 – 20:00 | <ul style="list-style-type: none"> • Village Design Statement Review • Highways Subcommittee update | 22.11.14 |
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Date of Next Meeting

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| | <p>Tuesday 13th December 2022. Parish Council Meeting. at 18:00. To be held at Teffont Village Hall unless otherwise stated.</p> <p>Teffont Village Hall will be open for 30 minutes prior to the start of any public meeting, for questions from any resident.</p> | |
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Close of Meeting 20:00 approximately.