

# Teffont Parish Council

**Parish Clerk: Madeline Honeybourne**

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## Minutes of the Parish Council Meeting held in Teffont Village Hall And via Zoom

(This meeting was recorded).

**22<sup>nd</sup> March 2022 at 18:00**

### MEETING CONVENED: 18:00

#### Those present:

Parish Councillors: E. Worth (Chair). I. Johnson (Vice Chair) J.Aspsden. R. Blamey. P. Fisher. T. Deane.

Also in attendance: M. Honeybourne (Parish Clerk). 1 member of the Public.

#### Questions and Statements.

The Chair invited questions and statements from the public. None were received

#### Report from Wiltshire Councillor.

Councillor Wayman was not in attendance.

## MEETING MINUTES

22.03.11

#### Resolution to receive apologies for absence.

Councillor Graham. (Work commitments)

**Proposed: EW      Seconded: IJ      Carried: Unanimously**

**Resolved: Parish Council resolved to accept Councillor Grahams absence from the meeting.**

22.03.22

#### Declarations of Interest/ Dispensations

A) Declarations: Councillor Blamey declared an interest in agenda item 22.03.44

B) Dispensations: None required

**Proposed: EW      Seconded: JA      Carried: Unanimously**

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|                 | <p><b>Resolved: Parish Council resolved to accept Councillor Blameys declaration of interest in agenda item 22.03.44</b></p>  |
| 22.03.33        | <p><b>Resolution of Minutes of 08.03.22</b></p> <p>The Chair asked the Councillors to accept the minutes of the meeting held on the 8<sup>th</sup> March 2022.</p> <p><b>Proposed: IJ      Seconded: JA      Carried: Unanimously</b></p> <p><b>Resolved: Parish Council resolved to accept the minutes of the meeting held 08.03.22 as a true and accurate precis of the meeting.</b></p>  |
| 22.03.44        | <p><b>Planning Matters:</b></p> <p>Application number PL/2022/01378. The Holt, Holt Lane, Teffont Evias. SP3 5RG</p> <p>The applicant, Councillor Blamey, was invited by the Chair to summarise the building works planned.</p> <p>Councillor Blamey explained the works constituted two parts. The first works on the garden side, are to replace the existing softwood windows and doors with more thermally efficient hardwood windows and doors and would be like for like, excluding one of the doors.</p> <p>The second works are internal and are designed to expand an archway by half a metre either side.</p> <p>The applicant explained that whilst no formal pre planning application had been made, the plan had been explained to the Case officer who, informally, expressed an opinion that he could not see any issues.</p> <p>In summary, Teffont Parish Council were satisfied with the Case Officers opinion and were willing to support the application.</p> <p><b>Proposed: PF      Seconded: JA      Carried: Unanimously</b></p> <p><b>Resolved: Teffont Parish Council resolved to support planning application PL/2022/01378 and to submit comments on the Wiltshire Planning website by 7<sup>th</sup> April 2022.</b></p> |
| 22.03.55        | <p><b>Other Planning Matters.</b></p> <p>The Clerk informed the Council of a tree works application PL/2022/02059 At Cedars, Teffont Evias. SP3 5RE.</p> <p>The Council questioned whether the Village tree officer, had seen the proposed works. As the Councillors had not requested the Clerk to do so, no such request was made.</p> <p>The Clerk informed the Council the appeal for planning application 20/04714/FUL, had been dismissed. The Clerk has contacted the enforcement officer to ask for information on the reinstatement of the access to the property.</p>   |
| 22.03.66/<br>67 | <p><b>Finance Reports/ Current position.</b></p> <p>The Clerk is currently reconciling all financial transactions made, against the bank statements for 20/21.</p> <p>The Clerk is preparing for the Financial and Governance Audit for 20/21 and is in receipt of the documents.</p> <p>The Clerk will present a full financial review at the meeting on the 17<sup>th</sup> May 2022</p>  |

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| 22.03.88  | <p><b>Capital Investment Plan Review.</b></p> <p>Councillor Johnson informed the Council the intention is to have the bus shelters re-ridged and the damaged timber planks replaced by the end of May 2022, in readiness for the jubilee celebrations. Councillor Johnson will then update the CIP to reflect the works done.</p> <p>Over the next three months quotes will be obtained for the refurbishment of the Village border stones. Advice is being taken for their restoration. Councillor Johnson will then report his findings to the Parish Council and submit his quotes. He hopes the Parish Council will have sufficient funds to meet the cost but will seek financial support from the Teffont Trust if the PC is unable to meet the cost.</p> <p>The three noticeboards in the Village require re-varnishing and quotes are being sought.</p> <p>Councillor Fisher has some knowledge of the history and location of the stones and will work with Councillor Johnson to provide the best outcome.</p> <p><b>Proposed: EW      Seconded: JA      Carried: Unanimously</b></p> <p><b>Resolved: Parish Council resolved for Councillor Johnson and Fisher to investigate the history of the stones and provide quotes for the full restoration of the stones.</b></p> |
| 22.03.99  | <p><b>Platinum Jubilee Party Funding.</b></p> <p>Councillor Johnson and Mr Andrew Chapman are seeking funding to support the Village Platinum Jubilee Party.</p> <p>Councillor Johnson informed the Council of the agenda for the party. He informed the Council that Teffont Village Hall Committee have pledged to donate £500 and so have the Teffont Village Show Committee. The Platinum Jubilee Committee request a donation from the Parish Council for £500.</p> <p>The Clerk discussed the donation with Councillor Johnson and the optimal fund to support this donation is the grass cutting reserve fund which holds £500 that has not been required this year.</p> <p>The Clerk verified for the Parish Council the account holding the £500 grass cutting fund.</p> <p>The Chair asked for comments from the Councillors.</p> <p>The Councillors support the motion.</p> <p><b>Proposed: EW                      Seconded: RB      Carried: Unanimously</b></p> <p><b>Resolved: The Parish Council resolved to donate £500 to the Jubilee Party Celebration fund.</b></p>   |
| 22.03.100 | <p><b>Blocked Drains on The Street, B3089.</b></p> <p>Councillor Blamey has reviewed his correspondence with Wiltshire Council on this matter and confirms that it is on the list for investigation but, to date, no investigations by Wiltshire Council have taken place.</p> <p>Teffont Parish Council are satisfied the drain belongs to Wiltshire Council, following their own investigation.</p> <p>Councillor Blamey will formulate a strongly worded letter for the Parish Clerk to forward to David Button at Wiltshire Council, Highways department, highlighting the health and safety issues caused by the flooding of the drain. Parish Clerk to forward the letter to the Chair.</p> <p><b>Proposed: IJ      Seconded: JA      Carried: Unanimously</b></p> <p><b>Resolved: Parish Council resolved that Councillor Blamey will write to David Button at Wiltshire Council, Highways department, highlighting the health and safety dangers</b></p>  |

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|           | <b>caused by the flooding of the drain.</b>  |
| 22.03.101 | <p><b>Highways Subcommittee update.</b></p> <p>Councillors Blamey and Deane were asked for an update on the C24 road issues. No further information was available. The Clerk had received no response to a report requesting a full investigation into traffic issues on the C24 sent to Paul Shaddock. The Clerk will resubmit the report to Paul Shaddock at Highways. Councillors Blamey, Deane and Graham will continue to prioritise the issues regarding the C24.</p> <p><b>Proposed: EW      Seconded: JA      Carried: Unanimously</b></p> <p><b>Resolved: Parish Council resolved for the Clerk to resubmit a report to Wiltshire Council requesting a full investigation into traffic usage on the C24.</b></p>  |
| 22.03.102 | <p><b>Best Kept Village Competition.</b></p> <p>Teffont Parish Council discussed the matter in full and were of the opinion that there is insufficient time to prepare for the competition and to inspire the Village to participate. There are outstanding works to the bus shelters and the flooding along The Street is unlikely to be resolved before the competition entry date. Parish Council decided it would be more pragmatic to enlist the support of the Village at the Annual Community meeting with a view to entry next year in 2023.</p> <p><b>Proposed: EW      Seconded: IJ      Carried: Unanimously</b></p> <p><b>Resolved: Parish Council resolved there would be no entry into the Best Kept Village competition by Teffont, in 2022. Parish Council resolved to highlight the competition at the Annual Community Meeting with a view to entry in 2023. If supported by the Village a plan will be formulated for 2023.</b></p>   |
| 22.03.103 | <p><b>Village Welcome Letter.</b></p> <p>Teffont Parish Council discussed the matter fully and agreed that welcoming new residents into the Community was a positive sentiment and should be reinstated. Councillor Blamey agreed to update the Village Welcome booklet available on the website. Councillor Johnson agreed to draft a welcome letter for new residents and circulate to all Councillors.</p> <p><b>Proposed: EW      Seconded: JA      Carried: Unanimously</b></p> <p>The Parish Council further proposed to create a rolling agenda item to identify new residents to the Village to enable a welcome letter to be distributed.</p> <p><b>Proposed: EW      Seconded: IJ      Carried: Unanimously</b></p> <p><b>Resolved: Parish Council resolved to update the Village Welcome booklet and draft a Welcome letter for new residents.</b></p> <p><b>Parish Council further resolved to create a rolling agenda item to identify new residents to the Village to enable a welcome letter to be distributed.</b></p> |
| 22.03.104 | <p><b>Parish Steward.</b></p> <p>Councillor Fisher requested the bank on the Old Dinton Road to be trimmed.</p>  |

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| 22.03.105 | <p><b>REPORTS – no resolutions required.</b></p> <p><b>Chairs Report:</b></p> <p>The Chair reported she had been informed speed monitoring was due to take place on the B3089. This has not been requested by the PC.</p> <p>Clarendon Stud have requested for signs 'Slow Horses'. The Clerk will forward an email relating to this matter from a private company.</p> <p>The Chair noted that Teffont PC had resolved the highest percentage increase this year On Wiltshire Councils recent Council tax notification letter.</p> <p>The Chair raised the format o the Annual Community meeting.</p> <ul style="list-style-type: none"> <li>• It was decided to call the meeting a gathering with an informal approach.</li> <li>• The date for the Gathering was decided for Thursday 5<sup>th</sup> May at 18:30 to 20:00</li> <li>• Items for the meeting were suggested and agreed. The Clerk to invite the new PCSO. Other items to include Ukraine and the Jubilee Party.</li> <li>• It was agreed for Councillors to circulate the room with no formal sit-down meeting.</li> <li>• Invite Councillor Wayman</li> <li>• A budget of £200 was proposed for wine and nibbles.</li> </ul> <p><b>Proposed: EW    Seconded: IJ    Carried: Unanimously</b></p> <p><b>Resolved: Parish Council resolved a budget of £200 for the Annual Community Gathering to supply wine, soft drinks and nibbles.</b></p> |
|           | <p><b>Clerks Report:</b></p> <p>The Clerk has been investigating payroll systems to manage her salary. The matter is unresolved at present.</p> <p>Councillor Johnson requested the Clerk investigate the Councils obligation to offering a pension for her. The Clerk agreed to investigate.</p> <p>The Clerk is preparing for the Annual Governance Audit. Mr Don Ridley has kindly agreed to complete the audit again this year.</p>   |
| 22.03.107 | <p><b>Other Reports.</b></p> <p>None.</p>   |
| 22.03.108 | <p><b>Correspondence.</b></p> <p>None</p>   |
| 22.03.109 | <p><b>Items for the next Agenda.</b></p> <p><b>TBC.</b></p>   |
|           | <p><b>Meeting Closed: 19:46</b></p>   |
|           | <p><b>Date of next meeting: Annual Community Gathering at Teffont Village Hall at 18:30</b></p> <p>Note: The Village Hall is open for 30 minutes prior to the start of any public meeting for questions from any resident.</p>  |

