

Teffont Parish Council

Parish Clerk: Madeline Honeybourne

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Minutes of the Parish Council Meeting held in Teffont Village Hall

12th September 2023 at 18:00

MEETING CONVENED: 18:00

Those present:

Parish Councillors: S. O'Donnell (Vice Chair). T. Deane. E. Worth (Acting Meeting Chair)
C. Bell. N. Blackford

Also in attendance: M. Honeybourne (Parish Clerk). Councillor B. Wayman. 2 members of the public.

Questions and Statements.

The Chair invited questions and statements from the public.

There was a statement from: Mrs Pam Fisher.

The statement was read to the meeting regarding the protection of the stream from over cutting the river bank to protect the water vole habitat.

Report from Wiltshire Councillor.

Councillor Wayman advised the Council to review new housing policies in relation to the Local planning consultation which is currently under way. Councillor Wayman expressed her personal dislike of wind turbines and wished to make her position clear, that she does not want to see wind turbines on the Cranborne Chase. Councillor Wayman expressed her support for the AONB.

Councillor Wayman informed the Council that household recycling centres are politely asking residents to go through their residual waste to determine if there are other items which may be recycled. Councillor Wayman stated one million batteries had been saved from going into landfill.

MEETING MINUTES

23.06.01

Resolution to receive apologies for absence.

The Chair asked Council to accept the absence of Councillor Evans (holiday).

Proposed: EW Seconded: SO Carried: Unanimously

RESOLVED. Council resolved to accept the absence of Councillor Evans due to holiday.

23.06.02	<p>Declarations of Interest and Dispensations.</p> <p>None</p>
23.06.03	<p>Resolution of Minutes.</p> <p>Council were asked to resolve the minutes of the Extraordinary Parish Council meeting held on 16.08.23 as an accurate and true reflection of the meeting.</p> <p>Proposed. TD Seconded. EW Carried. Majority</p> <p>Resolved. Parish Council resolved to accept the minutes as a true and accurate reflection of the meetings held 16.08.23</p>
23.06.04 /05	<p>Finance Reports.</p> <p>The Clerk informed the Parish Council of their current financial position. The Clerk informed the PC of the outstanding balance for the current financial year and informed the Council the finances are reconciled with all bank accounts.</p> <p>There were no cheque payments made.</p> <p>The Clerk asked the Council to agree the financial records as true and accurate for the financial year to date.</p> <p>Councillor Deane requested surplus cash flow should be moved to the deposit account to accrue interest. Council agreed, if monies could be transferred back to the current account when needed.</p> <p>Following the resignation of Ian Johnson, the Clerk requested a new second signatory. Councillor Blackford agreed to take on the role of second signatory for the accounts.</p> <p>Proposed: EW Seconded: SO Carried: Unanimously</p> <p>Resolved: The Parish Council resolved to accept the financial statement as a true and accurate report of their financial position for year to date 23/24.</p> <p>Proposed: TD Seconded: NB Carried: Unanimously</p> <p>The Council resolved to transfer £4,500 excess cash flow to the deposit account</p> <p>Proposed: SO Seconded : CB Carried: Unanimously</p> <p>Council resolved for Councillor Blackford to become the new second signatory for the bank accounts.</p>
23.06.06	<p>Council to nominate new Chair.</p> <p>No Councillors have offered to stand as Chair.</p> <p>Councillor O'Donnell and Councillor Worth jointly proposed Council should consider continuing with Councillor O'Donnell as Vice Chair and using the experience of Councillor Worth to Chair meetings until the next annual meeting of the Parish Council. This proposal enables new councillors to gain experience in their roles with the hope a Councillor will be willing to take the role of Chair in May 2024. Councillor Bell stated this was a pragmatic solution.</p> <p>Proposed: TD Seconded: NB Carried: Unanimously</p> <p>RESOLVED: The Council resolved to accept Councillor O' Donnell as Vice Chair and Councillor Worth to Chair meetings until the next Annual Meeting of the Parish Council in May 2024.</p>
23.06.09	<p>Ways of Working Group Review.</p> <p>This agenda item was brought forward in the meeting.</p> <p>Councillor O'Donnell proposed a review of the Ways Of Working Groups by adding some responsibilities to established groups and reviewing Councillor responsibilities within each group. Council agreed to extend the Highway's group to include public amenities. The Climate action group was renamed the Environment group at the request of Councillor Worth. The Flood group has been working well and will add all emergency risk to its remit. Councillor Deane agreed to add the Highways and Public Amenities to his responsibilities.</p> <p>Proposed: EW Seconded: TD Carried : Unanimously</p> <p>RESOLVED: Council agreed to continue working within groups and reporting back to Council</p>

	at each meeting. This will enable Council to be more agile with its investigations before resolution at full council meetings. Council resolved to adopt the new 'Ways of Working' document.
23.06.07	Adoption of Bullying and Harassment Code of Conduct and Councils Privacy Notice Council have considered the documents presented by the Clerk. Council agreed to adopt the bullying and harassment code of conduct unanimously. Proposed: TD Seconded: NB Carried: Unanimously Resolved: Council resolved to adopt the Bullying and Harassment Code of Conduct.
23.06.07a	Adoption of Council Privacy Notice. The Clerk has asked all Councillors to use the new business email addresses provided to minimise risk to their personal email addresses. Councillor Deane stated he preferred to use his personal email address. Councillor Deane agreed to accept help to add the new business email address to his outlook account. Proposed: EW Seconded: SO Carried: Majority Resolved: Council resolved to adopt the Privacy Notice. Council further resolved, by majority, to use business email addresses.
23.06.08	Teffont Design Guide update. No progress has been made to date. Council have considered writing their own Local plan and decided the expense is prohibitive. Council have, therefore, considered reviewing the VDS to incorporate elements of the NPPF to create a robust planning document for the village. Council propose involving the Community to assist with updating the VDS and propose holding an Open Evening in October to consult with members of the Village. Proposed: SO Seconded: EW Carried: Unanimously
23.06.10	Flood Risk Group Update. Councillor O'Donnell updated the Council on an email from Michael Holm at the Environment agency. Mr Holm stated there were insufficient number of flood reports submitted by residents of the village to trigger a formal section 19 report. However, his summary report will perform a similar function. Mr Holm is arranging a site visit with Drainage Engineer, Danny Everett. The flood group have met and composed a flood mitigation report which has been submitted to the EA. The group is working well and will continue to meet regularly.
23.06.11	Highways Update. Councillor Bell and Councillor Blackford have sent an email to Clarendon stud asking for information on the number of horse riders using the B3089 daily and how many riders there are likely to be in the future. Councillor Bell has not received a response to date. Councillor Bell suggested horse warning signs could be an appropriate way forward as the cost of getting the speed limit changed is very expensive and unlikely to be supported by Wiltshire Highways as they believe it creates a speeding issue where there currently isn't one. Councillor Deane will now join the Highways group.
23.06.12	Noise Nuisance update. The Clerk updated the Council that hopefully a compromise had been found to the noise nuisance and safety issue of clay shooting with an understanding reached between some of the interested parties. Public Protection had responded to the original safety issue raised by Teffont PC and advised they did not consider the clay shooting to be a problem. They did ask for specific maps of the location of the clay shoot and confirmed they will continue to investigate. The Clerk will keep the Council informed of any further correspondence. Village residents are encouraged to continue keeping noise nuisance diaries.
23.06.13	Parish Steward. Councillor Blackford continues as the nominated contact for the Parish Steward. Councillor Blackford will forward the form to the Parish Steward with identified jobs to be completed. Council have no immediate jobs requiring the attention of the Parish Steward.
23.06.14	Chairs Report. Councillor O'Donnell confirmed all the items in her report had been considered during the meeting. Councillor Worth informed the Council of notification from the National Trust of a new attempt to lease Philipps House, Dinton Park. Strutt and Parker are currently writing a prospectus for publication in October for candidates to apply. There is a definitive list of

	criteria the NT will consider. The NT will host a drop-in surgery in October for the public, with further consultation in April/May 2024.
23.06.15	Clerks Report. The Clerk Has contacted the dark skies stargazing team at Cranborne Chase to arrange for a stargazing event for the village. The organiser is currently on holiday. The Clerk has arranged a site visit with a contractor for the grass cutting contract. The Clerk has contacted the Electoral office at Wiltshire Council to notify them of Ian Johnsons resignation. If 10 people in the village request an election, this will take place in December. The Public must notify the Clerk for a form to fill in.
23.06.16	Response from Public protection at Wiltshire Council was read to the Council.
23.06.16	Items for the next agenda. <ul style="list-style-type: none"> •Parish Steward update •Working Group updates
	Meeting Closed: 19:49
	Date of next meeting: 31st October 2023 at Teffont Village Hall at 18:00 Note: The Village Hall is open for 30 minutes prior to the start of any public meeting for questions from any resident.

