



## Minutes of the Annual Parish Council Meeting held in Teffont Village Hall Tuesday 21<sup>st</sup> May 2024

<b>Meeting convened 18.30</b>	
<b>Those Present:</b> Parish Councillors: D Wood (Chair), C Bell, N Blackford, T Deane	
Also in attendance: R Taylor (Parish Clerk), PCSO Simon Ward, PCSO Jenny Moss. Three members of the public	
<b>MEETING MINUTES.</b>	Item No.
<b>Council to elect a chairperson.</b> The Chair stepped down from his role and asked if any councillor wished to stand as chair. No other councillor wished to stand, and Councillor Wood agreed to stand again. <b>Proposed: Councillor Deane seconded: Councillor Bell. Carried: unanimously</b> <b>Resolved: Council to accept Councillor Wood as chairperson, declaration of office signed.</b>	24.05.01
<b>Council to elect a vice chairperson.</b> No councillor present wished to stand as vice chair, it was agreed that although desirable the role of vice chair is not mandatory <b>Resolved: No vice chair elected</b>	24.05.02
<b>Co-Option of a new councillor</b> Council to approve co-option of new councillor. The Chair asked if anyone would like to stand as Parish Councillor. Mr Chris Thompson stepped forward Proposed: Councillor Wood <b>Resolved: Council to accept Mr Chris Thompson as the seventh parish councillor, declaration of office signed</b>	24.05.03
<b>Declaration of 'No General Power of Competence'</b> Council declared that it does not meet the parameters for the General Power of Competence as most councillors have been Co-opted rather than elected and the Proper Officer is not a qualified Clerk. <b>Resolved: Teffont Parish Council declared that they do not qualify for the General Power of Competence</b>	24.05.04
<b>New Chair acknowledged those present and received apologies:</b> Apologies from Parish Councillor S O'Donnell who was away and Wiltshire Councillor Bridget Wayman who was delayed at another council meeting. No apologies received from Parish Councillor A Chapman	24.05.05
<b>A. Declarations of Interest:</b> - any parish councilor wishing to declare interests should do so at this point: a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests. b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests. <b>None declared</b> <b>B. Dispensations:</b> if required <b>None required</b>	24.05.06
<b>Questions or Statements:</b> PCSO Simon Ward made a statement regarding the role of community policing, mentioning incidents in the local	24.05.07



<p>area in the past couple of months and means of collaboration within the community; Mrs. Zillah Faulkner being our neighbourhood watch coordinator.</p> <p>The Chair expressed what a pleasure it was to see PCSOs Ward &amp; Moss at the meeting and that the increased level of community policing had been noticed and was appreciated. It was also noted that local police have recently used the village hall as a 'drop In' and are very welcome to do so.</p> <p>The Statement is available via this link <a href="#">PCSO statement.pdf</a> and <a href="#">PCSO contacts.pdf</a> or on the Teffont website</p>	
<p><b>Annual Report from Wiltshire Councillor:</b> Bridget Wayman.</p> <p>This was received after the meeting as Councillor Wayman was unable to attend and will be published on the website. <a href="#">Bridget Wayman April 24.docx</a></p>	24.05.08
<p>Resolution of minutes of 26<sup>th</sup> March 2024</p> <p>The Chair asked the Councillors to accept the minutes of the previous meeting to be authorised as a true and accurate precis of the meeting.</p> <p><b>Resolved: Parish Council accepted the minutes to be a true and accurate precis of the meeting held on 26/03/24</b></p>	24.05.09
<p><b>Finance – resolutions required</b></p>	
<p><b>Financial Reports</b></p> <p>The Clerk explained that bank reconciliation has been delayed due to lack of access to the bank account following the changeover from the previous clerk. Current account balances were declared explaining that the precept is now over £10,000 and therefore received in two parts over the year.</p> <p>The AGAR has now been received for 2023/24 and is ready for the Certificate of Exemption to be submitted.</p>	24.05.10
<p><b>Further Matters - to be considered and or resolved.</b></p>	
<p><b>Summary of Actions following the Annual Community Gathering</b></p> <p>Several issues were raised some of which are already addressed in the agenda:</p> <ul style="list-style-type: none"> <li>• Councillor Bell expressed concern over the increase in lorries going through the village since the depot at Ham Cross Farm had reopened. Councillor Wood suggested there was little that could be done as they were travelling along a main road. Councillor Deane also asked if we should, as this could be seen as anti-commerce.</li> <li>• Councillor Deane declared that the community speed watch has seen traffic volume increasing but not speed.</li> <li>• A major concern for residents at the gathering was vehicle speed, which The Chair feels has been addressed to a point by the request to extend the 30mph zone leaving the village at Clarendon Stud. Other options that have been looked at in the past are chicanes and speed cameras which could be looked at again. Some asked if we could have Speed Indicator Devices SID in the village like the ones in Dinton. After some discussion it was agreed that this will be looked at further and discussed at the next council meeting.</li> <li>• Maintenance of Rights of Way including improved signage - in particular the wooden sign in Evias which is in a state of disrepair. <b>Discussed under 'Rights of Way'</b>.</li> <li>• Concerning the lack of replanting following the large-scale tree clearance at Teffont Wood. The chair understands the only option the council has is to raise this with the enforcement officer which is believed to be in hand.</li> </ul> <p><b>Action:</b></p> <ul style="list-style-type: none"> <li>• <b>Add to the next agenda: investigate the cost and feasibility of SID for the village</b></li> <li>• <b>Report back regarding the existence of a replanting plan for Teffont Wood</b></li> </ul>	24.05.11
<p><b>Annual Insurance Renewal</b></p> <p>Councillor Blackford displayed three quote comparisons obtained for the year 2024/2025.</p> <p>After some discussion of the merits of each it was agreed by Council to engage Ansvar insurance As the best value for money.</p> <p><b>Proposed: Councillor Wood, Carried: Unanimously</b></p>	24.05.12
<p><b>Parish Steward</b></p> <p>Councillor Blackford explained that Simon (Parish Steward) was on holiday the last time he was due to come and is next due on 1st of June. Councillor Blackford checked on the grips in his absence and found them not completely</p>	24.05.13



<p>clear but not blocked.  Councillor Bell asked after some intense rainfall recently if there had been any flooding issues. No one was aware of any.  The Chair mentioned related issues to be discussed with the resilience group update.</p>	
<p><b>Highways Update.</b>  Councillor Bell expressed frustration that she does not have very much to report. There are two different but related issues:</p> <ol style="list-style-type: none"> <li>1. The horse signs &amp; road markings:</li> <li>2. 30mph zone extension to Clarendon Stud</li> </ol> <p>Councillor Bell has put in four calls to Paul Shaddock at Wiltshire Council and an email but received nothing back. She has also heard nothing back from the cabinet member for highways – Nick Holder. The intention now is to pursue both issues with Nick Holder and copy in Wiltshire Councillor Bridget Wayman to expedite.  The chair asked what the present status in our application to extend the speed limit is. Councillor Bell believes that it is still early days.  <b>Action: Update on progress in next agenda</b></p>	<p>24.05.14</p>
<p><b>Village Security.</b>  Councillor Deane proposed the council consider ANPR cameras in the village, installing two cameras on the B3089. The estimate for the scheme is £3000 initially with £400 pa running costs. However, the Old Dinton Road tends to be more frequently used as a ‘means of escape’ following suspected crime. The additional cost for another camera would mean a cost of £4,500.  Councillor Wood considered that the cameras would potentially have two effects: one being collecting evidence leading to possible prosecutions, the other as a deterrent. There is uncertainty how useful the evidence might be, and a deterrent will only work if people know the cameras are there. Councillor Deane explained that signs would be mandatory to inform the public they are being recorded, however there are many ways to evade detection.  The Chair asked the views of other council members:  Councillor Blackford said that accompanying signs might suggest Teffont was a high crime area and ruin the look of the village.  Councillor Bell felt sympathy with the idea but that public funds of this magnitude should not be used to protect individual homesteads when there are limited funds.  Councillor Thompson agreed that the cameras could be unsightly and may have little impact.  Councillor Wood suggested that if it was deemed helpful, funds could be found but doubted the cost/benefit was there. Greater results may be attained with the use of private cameras on individual properties.  <b>Action: no further action at present</b></p>	<p>24.05.15</p>
<p><b>Best Kept Village Project</b>  The Chair felt that there was not a great deal more to report on the BKV project for 2025 other than the fact that Mick Audus will be leading. Villagers are being encouraged to keep the front of their properties clear and tidy, with many having already made a start on this.  <b>Action: Council to support Mick Audus in his role</b></p>	<p>24.05.16</p>
<p><b>Resilience Group Update</b>  Councillor O’Donnell sent some points for the meeting in her absence:</p> <ul style="list-style-type: none"> <li>• Councillor Thompson be added to the resilience group, The Chair agreed.</li> <li>• The flood report should be put on the website-the clerk confirmed this has been done.</li> <li>• A representative from the Environment Agency - Ali Cambell - is willing to act as an advisor along with Michael Holm.</li> <li>• We should have a formal way of keeping the grips in the village clear. Councillor Blackford believes that the Parish Steward is already fulfilling this role.</li> <li>• When the emergency plan is updated the new Flood warden Marianne Stewart is copied into anything to do with flood prevention.</li> </ul> <p>Councillor Deane suggested a new larger grip might be useful at the site of Springhead to reduce the intensity of flow into the village. David Button at Wiltshire Council was consulted; his initial concern is polluted water from the</p>	<p>24.05.17</p>



road going into Springhead, something he will look in to. <b>Action: To be kept under review</b>	
<p><b>Presentation of updates to the Emergency Plan</b></p> <ul style="list-style-type: none"> <li>Councillor Deane has spoken with Rob Evans - the update has been delayed due to ill health. He is however satisfied that the present emergency plan is sufficient for the time being. Councillor Deane will finalise the updated version by the next council meeting.</li> <li>There was a suggestion that Location of defibrillators be altered to move them further up the village whilst Howards House is out of use.</li> </ul> <p><b>Action: Review at next meeting</b></p>	24.05.18
<p><b>Rights Of Way.</b> Councilor Bell updated Council on R.O.W. issues.  There are three areas of concern:  Teff 6 (coffin trail) -tree fallen, blocking the bridleway.  Teff 2 -stile in a dangerous state of repair  Teff 13-poor access, impossible for dogs to get through stile.  Councillor Bell suggested that a general reminder notice could be put on 'info' to remind those with responsibilities for R.O.W. to keep the vegetation cut back to maintain access.  The council agreed that it may be necessary to establish ownership of the land mentioned with an approach so that they are aware of the issues highlighted.  Councillor Deane observed that nearly every stile needs replacing, and Councillor Bell raised the possibility of a grant of 25% towards replacement from Wiltshire Council if landowners were prepared to consider this.  Councillor Wood mentioned that in previous years a working party of volunteers have been quite effective at clearing paths.  <b>Action: The clerk to send out a general reminder on info to keep ROW clear.</b>  <b>Review at next meeting</b></p>	24.05.19
<p><b>Chair's Report –</b>  The Chair stated that he had nothing to add</p>	24.05.20
<p><b>Clerks Report –</b></p> <ul style="list-style-type: none"> <li>AGAR update: Has just been received from our local auditor and is ready to be submitted.</li> <li>Grass Cutting review: A few minor teething issues but generally agreed that a Paul Butler's Ground Maintenance team are doing a great job, and this should be fed back to them with the Council's thanks</li> </ul>	24.05.21
<p><b>Items for the Next Agenda</b></p>	
<ul style="list-style-type: none"> <li>Draft Biodiversity Policy -Councilor O'Donnell to present draft policy for approval</li> <li>ROW status and action plan – Councillor Bell</li> <li>Status of extension of 30mph limit – Councillor Bell</li> <li>Feasibility of Speed Indicator Device</li> <li>Presentation of new Emergency Plan – Councillor Deane</li> <li>Update on replanting plan for Teffont Wood</li> </ul>	24.05.22
<p><b>Date of Next Meeting</b></p>	
<p><b>PARISH COUNCIL MEETING</b> Tuesday 16th July 2024 at 18:30.  To be held at Teffont Village Hall unless otherwise stated.  Teffont Village Hall will be open for 30 minutes prior to the start of any public meeting, for questions from any resident.  <b>Close of Meeting 19:30 approximately</b></p>	