**Draft Minutes of a Meeting of Teffont Parish Council held on 2nd October 2018 in the Village Hall.**

**Present:** Cllrs Aspden, Blamey, Cordle, Deane, Fisher and Wood

## **In attendance:** Parish Clerk, 3 members of the public

## **Apologies:** Cllr Worth

There were no questions from any members of the public present.

Cllr Wood opened the meeting at 18:30.

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|  | **To receive and accept apologies.**  Cllr Worth – on holiday |
|  | **Exclusion of the press and public.**  None required |
|  | **Declarations of Interest.**  Cllr Aspden has a Tree Application for consideration. |
|  | **Chairman’s announcements.**  Please can all Cllrs add to their diaries the dates of TPC meetings so there is adequate attendance to hold the meetings.  Toby Sturgis has replied to the Chairman’s letter re planning. He has offered to meet in Teffont to clarify WC’s position. Cllrs requested that the Clerk write and invite him to a Parish Council meeting. |
| **5.**  **6.**  **7.** | **Minutes of the meeting held on 10th July 2018 and 15th August 2018’**  The previously circulated minutes of 10th July 2018 were approved by Councillors. The planning minutes of 15th August were questioned by Cllr Deane. Was the Clerk sure the added Appendix 1, comments from Mr McNamara, were accurate? He did not recall what was said. The Clerk confirmed she had received a copy of Mr McNamara’s comments by email within minutes of the meeting closing. Cllrs and the Clerk confirmed they did not consider they had been amended in any way from what was said at the meeting.  Both sets of minutes were then signed by the Chairman as a true record of the meetings held.  **Planning – Determined Applications**  Noted  **Planning – Tree Applications**  Mr Hawkins, TPC tree warden, had looked at both applications and considered them to be of benefit to both the trees and the street scene in Teffont.  Cllrs voted to not object to either application. |
| **8.** | **Finance**  **Accounts for the Year ending 31st March 2019.**  a) Councillors noted the bank balance for Teffont Parish Council which was £15,336.91. Cllrs noted that the balance agreed with the account figures prepared by the RFO and are therefore properly reconciled as at 2nd October 2018. The Chairman and RFO signed the accounts as a reconciliation certificate to this effect.  b) Councillors reviewed the financial forecast for the year ending 31st March 2019.  c) Cllrs noted the payments made from the Council account since the last meeting.  d) Cllrs approved payment for the website. |
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| **9.** | **Update on flood defences/stream management**  Cllr Fisher has continued to work on the stream management plan which should be ready for presentation at the next meeting.  Cllr Deane will forward the draft report re the village flood defenses to the Chairman and Andrew Jones, the Flood Warden.  Ideally the Flood Warden would monitor the state of ditches, grips etc daily but this does not happen.  Cllr Cordle suggested this was now transferred back to WC with the Parish Steward maintaining the ditches etc.  Cllr Wood suggested TPC have a duty of care to the village residents re flooding and there should always be awareness that flash floods can occur. This should be monitored annually to see what, if anything, has changed within the village to increase the flood risk, such as building work. |
| **10.** | **Hedge/Verge cutting**  This problem is resolved. |
| **11.**  **12.**    **13.** | **Update on Community Speedwatch**  This is continuing, female volunteers would be welcome.  **Update on bench repair.**  This has been slow but is nearly there. Cllr Fisher reports that on further research it is not a bench made by Ron Lever for the Queen’s Coronation but a bench made to commemorate those in the village involved in the 2nd World War.  There needs to be a decision made about where the bench will be situated on its return. The options are:  a) Where it was.  b) On the village green  c) In the churchyard near the war memorial.  Cllr Fisher will speak to Hugh Homan about the churchyard option as Cllrs felt this would be a very suitable place to put it.  **Clerk’s report.**  1. There has been a tree preservation order put on an oak tree in the garden of Six Acres,Teffont following the felling of another oak tree on the property.  2. The external audit is completed with no problems noted.  3. There is a government boundary review going on. |
| **14.** | **To note any items to be reported to Highways or the Parish Steward**  Chilmark Hill ditches need clearing regularly at the moment as they fill up with straw. Clerk will advise the Parish Steward.  The rocking manhole cover on the B3089 outside Larkham Farm has been reported by Cllr Blamey. |
| **15.** | **Any Other Business**.  Cllr Cordle questioned gun shooting in the village that is not part of an organised shoot. Cllr Wood pointed out that with a legitimate gun license villagers are allowed to shoot in the village. |
| **16.** | **Items for the next agenda.**  Please note that any items for the agenda should be sent to the Clerk by 9am on Friday 2nd November 2018. |
| **17.** | **Date of next meeting:**  The next meeting will be on November 13, 2018, in Teffont Village Hall.  Cllr Wood closed the meeting at 19.09 |